

CALLINGTON TOWN COUNCIL
Full Council
Minutes
23rd January 2018 at 7.30pm
COUNCIL CHAMBERS

Public Session

Nothing was raised.

1. APOLOGIES:

CLLRS JAMIE DOWDALL, GRAHAM FOX, KAREN GOLD & DEBBIE SMITH

Present: Portreeve & Mayor: Councillor Mark Smith

Councillors: Madi Burrows, Maria Coakley, Andrew Long, Suzan Tolman, Mike Tagg and Peter Watson

Officer: Helen Dowdall, Town Clerk **Members of the Public:** 2

2. MINUTES

The Minutes of the meeting of 12th December 2017 were agreed as a correct record of proceedings. Cllr Watson asked for clarification on the access to Part II Minutes. The Clerk confirmed that some items are commercially or personnel sensitive and deemed confidential. The process would be reiterated to all Members.

3. MATTERS ARISING - None

4. DISCLOSURES OF INTEREST –
None.

ITEM 5 – IT WAS PROPOSED BY CLLR LONG SECONDED BY CLLR COAKLEY AND AGREED TO BE MOVED AND DISCUSSED AS A PART II ITEM.

7. FOR DECISION – TO DISCUSS THE ELECTORAL REVIEW (LED BY CLLR LONG)

Cllr Long went through the proposals that are going to Full Council at Cornwall Council on 13th February, and alternative options that may be presented.

Resolved. It was proposed by Cllr Long seconded by Cllr Tagg and agreed (6 Support, 0 Against and 1 Abstention) that given the choices Callington could join St Dominic, subject to the Electoral Review Committee being satisfied that the numbers equate, and their agreement to the arrangement.

8. **POLICE MATTERS**

Cllr Tagg had previously circulated the crime statistics. Since then some theft/damage has been reported at the Haye Road allotments and research is being undertaken regarding the PSPO initiative at Saltash Road carpark.

Cllr Watson asked about the query raised regarding Police response times. The Clerk confirmed that the reply from the Police had been previously circulated.

9. **FIRE MATTERS**

Cllr M Smith reported that two new fire officers have completed their training and joined Callington crew last night. He went on to explain recent changes to their first aid training and the Apprentice Programme.

10. **REPORTS**

a) Planning Committee. It was proposed by Cllr Tolman seconded by Cllr Long and agreed to receive the minutes of the 9th and 16th January 2018 (pages 158-159 and 166-167). (5 Support, 0 Against and 2 Abstentions)

b) Town Hall & Premises Committee. It was proposed by Cllr Tolman seconded by Cllr Burrows and agreed to receive the minutes of the 9th January 2018 (pages 160-164, 165 being exempt). (5 Support, 0 Against and 2 Abstentions).

c) Outside Services Committee. It was proposed by Cllr Coakley seconded by Cllr Long and agreed to receive the minutes of the 16th January 2018 (pages 168-172). (5 Support, 0 Against and 2 Abstentions).

d) Finance & General Purposes Committee. It was proposed by Cllr Tagg seconded by Cllr Long and agreed to receive the minutes of the 12th December 2017 (pages 152-154). (6 Support, 0 Against and 1 Abstention).

e) Staffing Committee – No meetings held.

f) Health & Safety Update – No items had been reported.

g) Any other reports [not for decision] from Councillors.

h) Reports from Cornwall Councillors. Cllr Long had circulated his report earlier today and also gave a verbal update on meetings attended today at Cornwall Council.

i) Reports for Kelly Bray. The Residents Association have a meeting scheduled for tomorrow.

11. FINANCE

a) **Approval of payments.** It was proposed by Cllr Tagg seconded by Cllr Coakley and agreed unanimously to approve the payments as listed:

Payments for approval 23rd January 2018

FGP	DD	Three	Mobile Phone	41.12		49.34
TH	DD	British Gas	Electricity	116.32	5.81	122.13
FGP	10690	Ricoh	Photocopier/printer	272.82	54.57	327.39
OS	10691	Travis Perkins	MDF/ Screws	34.00	6.80	40.80
OS	10692	Rising Sun Nurseries	Tarmac Cleaner Power Washer	8.00		8.00
OS	10693	BK Servicing	repair	488.18	97.64	585.82
TH	10694	Tamar Koffi	Cups for machine	34.95	6.99	41.94
TH	10695	Avalon Software	Support Service	35.00		35.00
FGP	10696	Complete Business	Calendars, envelopes, A4 Paper	19.49	3.90	23.39
OS	10697	Fenland Leisure	Swing Beam fitting	83.92	16.78	100.70
FGP	10698	BT	Internet Services	156.11	31.22	187.33
TH	10699	DB Heating	Boiler repair Captain	186.11	37.22	223.33
TH	10700	Filmbank Media	Underpants	133.00	26.60	159.60
TH	10701	BT	Workshop line	29.30	5.86	35.16
TH	10702	OfficeFurniture Online	Office Chairs	138.00	27.60	165.60
				1776.32	320.99	2105.53

b) To receive the recommendation from Town Hall & Premises Committee that the monies received from the uplift on the Taxbase would be budgeted (£8,851) for 'Premises Improvement and Unforeseen Repairs'.

Resolved. It was proposed by Cllr Tagg seconded by Cllr Coakley agreed unanimously to receive the recommendation and budget the uplift on the Taxbase for 'Premises Improvement and Unforeseen Repairs.'

c) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears. None.

12. FOR DECISION – TO RECEIVE AN UPDATE ON THE CURRENT POSITION WITH THE CIC (FORMERLY TOWN FORUM) AND ITS FUTURE.

The Clerk explained the current position with the Chair & Secretary of the CIC and those proposed to take office at their AGM. There are vacancies still to be filled but their future is looking promising and encouraging.
Noted.

13. FOR DECISION – TO REVIEW CODE OF CONDUCT

In light of recent press interest in this matter, the Portreeve reiterate the importance of abiding by our Code of Conduct, and a refresher course for Councillors and Staff on Code of Conduct and Safeguarding was discussed. The Clerk would arrange some suitable training.

14. FOR DECISION – TO RECEIVE A LETTER FROM PILLATON PARISH COUNCIL REGARDING FINGER POSTS

St Mellion and Pillaton parishes have both refurbished their finger posts and asked if we would consider doing the same, as the posts are of historic value and poorly maintained posts reflects badly on the Council responsible for them.

The number of posts would be confirmed and the matter put on the Outside Services Agenda, for further consideration.

15. ANY URGENT ITEMS

- a) Cllr M Smith explained the costs associated with relocating the Kelly Bray defib to the former telephone box on Station Road.

Resolved. It was proposed by Cllr Long seconded by Cllr Coakley and agreed to fund the project from the remaining balance in the Unilateral Undertaking £385 and the rest (match funded) from F&GP.

Instructions on how to operate the defibs were then discussed, as there has been some confusion regarding how to access the cabinets. The Clerk would check the current instructions and also put a notice in the next Newsletter to remind residents. Cllr Coakley reported that there is also another defib in the town, located at Tesco.

- b) Mr Paul Allen, our Area Highways Manager, has confirmed a revised date for discussing the highway concerns at Launceston Road/Coronation Road junction. Officers and Councillors will meet at the Town Hall at 2.30pm on Wednesday 31st January and walk to the site. Members of the public would be invited to attend a further meeting at 3.30pm in the Town Hall.

There being no further business the meeting was moved to a Part II Closed Session.

FULL COUNCIL**23rd January 2018 at 8.35pm****PART TWO MINUTES****Appointment of Co-option**

Cllr M Smith gave a report on the recent interviews held. The field was extremely strong and the panel had great difficulties coming to their final decision.

Resolved. It was proposed by Cllr M Smith seconded by Cllr Tagg and agreed unanimously to appoint Mr Brenig Morgan.

There being no further business the meeting was declared closed at 8.45pm.