

TOWN HALL & PREMISES COMMITTEE

Date: 7th November 2017

Time: After Planning

Venue: Council Chambers, Town Hall, New Road, Callington

Enquiries: Town Hall - Tel: 01579 384039

Chairman Cllr Dowdall

Portreeve and Mayor Cllr M Smith

Councillors: BURROWS, COAKLEY, FOX, GOLD, LONG, LUMLEY, D SMITH, TAGG,
TOLMAN AND WATSON

AGENDA

1. APOLOGIES

2. MINUTES

Approval of the minutes of the meeting of Town Hall & Premises Committee 10th October 2017

3. MATTERS ARISING

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. FINANCE

- a) Approval of payments
- b) Review of debtors

- 6. FOR DECISION** – To revisit the budget aspirations for this committee taking in consideration the request from the Portreeve to consider an overall increase of 3.97% which would generate approx. £13,000. Proposals, from this committee, presented to Full Council have included:

Project	Purchase/Installation	Increase on the precept / ongoing running costs
Increase the electricity feed (3 phase)	Through reserves earmarked	£3,000
Roofing	TBC	TBC
Air Curtain	Through reserves earmarked	
Review of the main hall lighting	Through reserves earmarked	£3,000

TOWN HALL

7. **FOR DECISION** – To receive any updates on the approved equipment provisions.
8. **FOR DECISION** -To receive any updates on the licensing documentation.
9. **FOR DECISION** – For the committee to review the current booking form and make any recommendations (as changes are likely to be needed once the licensing arrangements have been updated). (current form to be circulated).
10. **FOR INFORMATION** – To receive any guidance from Ellis Whitham and Zurich (LCAS) on the best course of action and consultation with regarding the Asbestos Survey.

PANNIER MARKET

11. **FOR DECISION** – To receive an update on the current leasing arrangements with the tenants, following the meeting with Earl & Crocker.
12. **ANY OTHER URGENT BUSINESS – Update on the Kelly Bray defib.**

Part Two

13. **FOR INFORMATION** - To receive an feedback on the lone-working procedures and policy.
14. **FOR INFORMATION** – To receive any updates (if available) on negotiations regarding land in New Road.

*Helen Dowdall
Town Clerk
31st October 2017*