

**CALLINGTON TOWN COUNCIL
Full Council**

Minutes

26th September 2017 at 7.30pm

COUNCIL CHAMBERS

Before the official proceedings Cllr M Smith welcomed everyone and Rev Tony Stephens said prayers.

Public Session

Nothing.

1. APOLOGIES:

CLLR JAMIE DOWDALL & GRAHAM FOX

Present: Portreeve & Mayor: Councillor Mark Smith

Councillors: Madi Burrows, Maria Coakley, Karen Gold, Andrew Long, Rick Lumley, Debbie Smith, Mike Tagg, Suzan Tolman and Peter Watson

Officer: Helen Dowdall, Town Clerk **Members of the Public:** 0

2. MINUTES

The Minutes of the meeting of 22nd August 2017 were agreed as a correct record of proceedings.

3. MATTERS ARISING - None

4. DISCLOSURES OF INTEREST –

Cllr Burrows would not be involved in discussions related to staff matters.

5. POLICE MATTERS

Cllr Tagg had nothing to report other than an update on the Lloyds Chemist incident and that a meeting is scheduled with PSMO Vashti Pearce and the new Neighbourhood Officer, Caroline Franklin.

Cllr Gold asked for an update on the vandalism in the carpark but Cllr Tagg has yet to discuss this further with the Police.

Cllr Lumley spoke about a major accident along Launceston Road and Cllr M Smith gave an update.

Cllr Tagg discussed the Police Crime Map and agreed to circulate details to fellow Councillors.

6. FIRE MATTERS

Cllr M Smith said that the local crew had held a recent charity car wash that raised nearly £600. Five people have also shown some preliminary interest in signing up as retained fire fights, which is great news.

7. REPORTS

a) Planning Committee. It was proposed by Cllr Tolman seconded by Cllr Coakley and agreed (unanimously) to agree the minutes of the 5th & 19th September 2017.

b) Town Hall & Premises Committee. It was proposed by Cllr M Smith seconded by Cllr Tolman and agreed (1 Abstention, Cllr Tagg) to agree the minutes of the 5th September 2017.

c) Outside Services Committee. It was proposed by Cllr Gold seconded by Cllr Tagg and agreed (unanimously) to agree the minutes of the 19th September 2017.

d) Finance & General Purposes Committee. It was proposed by Cllr Tagg seconded by Cllr Coakley and agreed (1 Abstention, Cllr Lumley) to agree the minutes of the 22nd August 2017. A meeting had been held earlier this evening.

e) Staffing Committee – No meetings held.

f) Health & Safety Update – The Portreeve has met with the Operations Manager and has nothing to report.

g) Any other reports [not for decision]. – Cllr Gold reminded everyone about the Halloween Disco on the 31st October, 6pm-8pm, calling for help and support at the event.

Cllr Lumley reported on the various civic events that he has attended and radio broadcast he has done for Honey Fair.

g) Reports from Cornwall Councillors. Cllr Long gave a verbal report, which covered the following matters:

- a) The Boundary Commission has announced their numbers, and final consultations have now started.
- b) He has a meeting tomorrow in Bodmin regarding the next stage of the planning development for 175 housing.
- c) The footpath in Mudlane is currently being resurfaced.
- d) There are some flooding issues by Tesco's.
- e) He is working on some highway issues in Hazelwood Road and at Granite Way.
- f) As a follow up from the Full Council meeting in July (item 11) regarding the Youth Centre proceeds. The Town Council has no right to call upon the money. It is held and spent by Cornwall Council for the Youth of the town.

h) Reports for Kelly Bray. Cllr D Smith had attended their recent meeting, and reported the following:

- 1. KBRA would like to be made aware of any relevant planning matters.
- 2. KBRA have purchased the Christmas Lights and a local business has financed the purchase of some new poles (as Cllr Flashman's pledge did not come to fruition). They still need someone to help dig the holes for the poles.

Cllr M Smith gave an update on the recent mining consultation.

8. FINANCE

- a) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears.

None.

9. FOR INFORMATION – Clerk to explain and reiterate the process for setting the precept for 2018/2019.

The Clerk went through the timescales to set and agree the budget requirement for 2018/2019 (that being 31st December 2017). Over the next few months the committees must discuss their financial requirements in order that they are collated and then agreed by Full Council.

Cllr Watson asked about the use of Earmarked Reserves and whether they can be reappropriated by the new Council. Cllr Long explained that decisions made by the Council cannot be changed for six months. The Clerk also explained that there are some reserves, such as the Pannier Market roofs, that are taking a number of years to accumulate to such a level to complete the necessary works.

10. FOR DECISION – To receive a proposal from the Working Party on the choice of second vehicle.

RESOLVED. It was proposed by Cllr Long seconded by Cllr Coakley and agreed (1 Abstention, Cllr Burrows) to proceed with the purchase of a 'white' van type vehicle with a budget up to £6,500, with power to act granted to the Clerk and Operations Manager in consultation with Cllr Gold and Cllr M Smith.

11. FOR DECISION – To receive and approve the Social Media Policy.

Resolved. It was proposed by Cllr Tagg seconded by Cllr Gold and agreed unanimously to approve with the Social Media Policy, as supplied by CALC, with a voluntary sign up for Councillors.

Cllr Watson asked whether the Policy extends to the staff. The Clerk confirmed that the staff have an existing handbook prepared by Ellis Whitham which contains computer use (with a sub section specifically dealing with social media). This is considered to be suitable and effective for control and management purposes.

12. FOR DECISION – To receive the resident's letter concerning Florence Hill traffic and agree on a course of action.

Cllr Long kindly agreed to respond directly to the lady regarding the highway matters. Cllr Coakley also explained what had happened with the traffic when she had her own accident.

13. FOR DECISION – To confirm the staffing and office arrangements for Honey Fair.

Resolved. It was proposed by Cllr Gold seconded by Cllr Tolman and agreed (1 abstention, Cllr Burrows) to close the office for Honey Fair day allowing staff to integrate with the event and help the Lions, possibly promoting the complex and a questionnaire on the library service provision.

14. ANY URGENT ITEMS

The Community College is looking for Governors and the Clerk had asked whether the Council could elect a representative. The advert would also be put out on social media and in the next newsletter.

The meeting was then moved into a Part II Session at 8.20pm.