

## **FINANCE & GENERAL PURPOSES COMMITTEE**

25<sup>th</sup> July 2017 at 6.30pm

### **Minutes**

(Please note that all Councillors are now members of the Finance & General Purposes Committee.)

#### **1. APOLOGIES**

**CLLRS BURROWS**

**PRESENT: CLLRS COAKLEY, DOWDALL, FOX, GOLD, LONG, LUMLEY, D SMITH, M SMITH, TAGG (CHAIR), TOLMAN & WATSON.**

**MEMBERS OF THE PUBLIC: 0**

**OFFICERS: HELEN DOWDALL (CLERK)**

#### **2. MINUTES**

**RESOLVED.** It was proposed by Cllr Dowdall seconded by Cllr Long and agreed to accept the minutes of the 27<sup>th</sup> June 2017.

#### **3. MATTERS ARISING**

None

#### **4. DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**Cllr Dowdall items 5 (a) Wife in receipt of payment and 9 Member of the Lions Club**

#### **5. FINANCE**

##### **a) Approval of payments.**

**Resolved.** It was proposed by Cllr Long seconded by Cllr Gold and agreed (Cllr Dowdall abstained) to make the following payments:

## Payments for approval 25th July 2017

OS	10404	Vincent Tractors	Grass Mower	£995.00	£199.00	£1,194.00
TH	10405	Seton	First Aid Supplies	£28.93	£5.79	£34.72
OS	10406	Lantoom Ltd	Sand	£177.00	£35.40	£212.40
FGP	10407	Essa	New CCTV Camera	£9,850.00	£1,970.00	£11,820.00
FGP	10408	SeaDog IT	IT upgrade	£15.00		£15.00
TH	10409	Ricoh	Photocopying	£305.26	£61.05	£366.31
OS	10410	Manton	LED canopy lighting	£1,275.86	£255.17	£1,531.03
TH	10411	Manton	Welfare room fan/heating	£87.60	£17.52	£105.12
TH	10411	Manton	Fluor/lighters in hall/kit	£138.70	£27.74	£166.44
OS	10412	Travis perkins	Roof Batten	£8.82	£1.76	£10.58
OS	10412	Travis perkins	Stain	£17.66	£3.53	£21.19
TH	10413	Cornwall Council	Units 7-9 C tax	£1,618.89		£1,618.89
FGP	DD	Three	Mobile Use	£41.12	£8.22	£49.34
TH	DD	British Gas	Gas	£99.89	£4.99	£104.88
ALL	10414	PO Counters	Tax & NI	£3,047.83		£3,047.83
FGP	10415	Zurich Municipal	Insurance	£178.65		£178.65
FGP	10416	Helen Dowdall	Misc. (twinning & post)	£140.12		£140.12
				<b>£18,026.33</b>	<b>£2,590.17</b>	<b>£20,616.50</b>

b) The Clerk took the Committee through the Budget Monitoring for the 1<sup>st</sup> Quarter. **Noted.**

### 6. **FOR DECISION - To receive details on how the internet and email usage can be enhanced (as recommended by SeaDog IT).**

The Chair led a discussion and took questions from the Committee.

Cllr Tolman asked that we look at superfast broadband, having experienced problems when hiring the hall. **Noted.**

**Resolved.** It was proposed by Cllr M Smith seconded by Cllr Tolman and agreed unanimously that the Chair investigate the pros and cons of google against BT, and bring a report back to the next meeting.

### 7. **FOR DECISION – To receive an update from Cllr Long on the benefits of the Cornish Christmas programme and to decide on our course of action (Information to be circulated by Cllr Long).**

Cllr Long confirmed that Liskeard Town Council have been allocated the money for the South East of Cornwall. **Noted.**

8. **FOR DECISION - Cllr Watson to present a policy on the Terms & Conditions to advertise on the TV in the foyer (as agreed at TH&P on the 6<sup>th</sup> June) (Information to be circulated by Cllr Watson).**

Cllr Watson circulated the latest policy, having been amended with queries raised by Councillors.

**Resolved.** It was proposed by Cllr Long seconded by Cllr M Smith and agreed unanimously that the item be deferred, so a working group (consisting of Cllrs Dowdall, Long, Lumley and Watson) can establish the type of usage, equipment and training requirements.

The item to be brought back to this committee in September for reconsideration.

**Cllr Dowdall left the room for the next item.**

9. **FOR DECISION – To approve the annual contribution towards the Town Crier’s Competition to be held at Honey Fair (10 entrants and consorts)**

**Resolved.** It was proposed by Cllr Tolman seconded by Cllr Gold and agreed unanimously to agree to this request and support the Town Crier with a donation of £122.

10. **FOR INFORMATION – To receive an update on the integration of the two CCTV systems from the Chair.**

The Chair explained that the Police had been in yesterday and Essa have adjusted the cameras for the panning and zooming, which has been much appreciated.

The budget of £12,000 has been consumed as follows:

Essa £9,850 + Integration of £1,828, we have also pledged a contribution of £300 towards Chyvarhas, upon completion of the works, which will leave an overall underspend on this project of £22.

**Noted**

11. **FOR INFORMATION – To receive an update from the Mural Committee on their progress over the last twelve months, their overall aims/objectives, so the new Council is fully briefed on their aspirations.**

**At future meetings of this committee, we can discuss the way forward of the Murals.**

Cllr Lumley explained that two meetings have been held over the last twelve months and interest shown by two artists. Discussions have also been held with potential funders and a facebook page has been set up. The committee needs to re-establish itself and seek grant funding opportunities. **Noted.**

For clarification the Councillors involved with the Murals include Cllrs Cookley, Lumley and Watson.

A letter would be sent to the Primary School to ascertain when they hope to complete the mural for the bus shelter in New Road. **Noted**

## **12. ANY OTHER URGENT BUSINESS**

The Chair and Vice of Town Hall & Premises had completed a tenant's inspection yesterday and a number of urgent repairs were identified.

**Resolved.** It was proposed by Cllr Long seconded by Cllr Fox and agreed unanimously that the Chair of TH&P in conjunction with the Clerk be given power to complete any emergency items and to bring an overall report to the next available meeting.

There being no further business the meeting was declared closed at 7.25pm.