

TOWN HALL & PREMISES COMMITTEE

Date: 4th July 2017

Time: After Planning

Venue: Council Chambers, Town Hall, New Road, Callington

Enquiries: Town Hall - Tel: 01579 384039

Chairman Cllr Dowdall

Portreeve and Mayor Cllr M Smith

Councillors: BURROWS, COAKLEY, FOX, GOLD, LONG, LUMLEY, D SMITH, TAGG,
TOLMAN AND WATSON

AGENDA

1. APOLOGIES

2. MINUTES

Approval of the minutes of the meeting of Town Hall & Premises Committee 6th June 2017.

3. MATTERS ARISING

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. FINANCE

- a) Approval of payments
- b) Review of debtors

TOWN HALL

6. FOR DECISION – To receive quotes on the surveyor's report for the Town Hall complex roof (Chairman to provide).

7. FOR DECISION - To discuss the current equipment provisions, in particular for larger events and how the kitchen copes (Chairman to provide details).

8. FOR DECISION - To receive a stock take on the crockery cupboard and costings to bring us back up to 170 of everything matching (Stocktake and costings attached).

9. FOR DECISION – To receive details on the licensing documentation (Information attached).

10. **FOR DECISION** – To discuss the idea of an Air Curtain for the Town Hall (Chairman to provide further information on details and costs).

PANNIER MARKET

11. **FOR INFORMATION** – To receive an update on the current lease arrangements in the Pannier Market (Circulated by separate email)
12. **FOR INFORMATION** – To have a general walk around the Pannier Market (not inside the units).
13. **ANY OTHER URGENT BUSINESS**

PART TWO

14. **To receive any updates on the Lone Working System**
15. **Staffing Resources Review (Chairman to lead)**

*Helen Dowdall
Town Clerk
28th June 2017*