

CALLINGTON TOWN COUNCIL
Portreeve Choosing Ceremony
Minutes
16th May 2017

TOWN HALL

Before the official proceedings Cllr M Smith welcomed everyone and prayers were given by Rev Penny Raynham.

Present: Portreeve & Mayor: Councillor Mark Smith

Councillors: Madi Burrows, Maria Coakley, Jamie Dowdall, Graham Fox, Karen Gold, Andrew Long, Rick Lumley, Debbie Smith, Mike Tagg, Suzan Tolman and Peter Watson

Officers: Helen Dowdall, Town Clerk and Staff (GdP, RB, DP and RS)

In Attendance: Tony Stentiford, Town Crier

Members of the Public: Approximately 40 invited persons representing Callington groups, societies and invited guests. 3 members of the press.

1. ADDRESS BY PORTREEVE

Cllr Mr Smith thanked everyone for attending and gave a vote of thanks to the Councillors and staff for all their help over the past year.

ELECTION OF PORTREEVE & MAYOR FOR 2017 TO 2018.

Upon nominations being requested, Cllr M Smith was proposed by Cllr Long and seconded by Cllr Tagg.

There being no further nominations this was put to the vote and Cllr M Smith was unanimously elected.

2. NEWLY ELECTED PORTREEVE INSTALLED WITH CHAIN OF OFFICE BY HONONARY BURGESS

Cllr M Smith was installed with the Chain of Office.

3. DECLARATION OF ACCEPTANCE OF OFFICE BY NEW PORTREEVE

Cllr M Smith read and signed the Declaration of Office.

Cllr M Smith expressed his honour at being elected.

4. ELECTION OF DEPUTY PORTREEVE & DEPUTY MAYOR FOR 2017 TO 2018

Upon nominations being requested Cllr Lumley was proposed by Cllr Long and seconded by Cllr M Smith. There being no further nominations Cllr Lumley was unanimously elected.

5. DEPUTY PORTREEVE PRESENTED WITH INSIGNIA OF OFFICE & MACE

Cllr Lumley was presented with the insignia of office and mace.

6. ELECTION OF TOWN CRIER

Upon nominations being requested Tony Stentiford was proposed by Cllr Long seconded by Cllr Mrs Gold. There being no further nominations Tony Stentiford was unanimously elected.

7. GENERAL POWER OF COMPETENCE

It was proposed by Cllr M Smith seconded by Cllr Lumley and agreed unanimously that the Town Council resolves now and, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility, to adopt the General Power of Competence.

8. PRESENTATION OF FORMER PORTREEVE AND MAYOR BADGES

Cllr Smith presented badges to former Portreeve and Mayors:

Name	Time In Office
Mrs S Tredinnick	1974/1975
Mr & Mrs Selleck on behalf of Mr Waters	1975/1976
Mr John Trevithick	1979/80
Mr Roger Screech	1987/88 and 1 st Mayor in 1988/89
Mrs Joyce Lawrence	1998/99 and 1990/91 1 st Lady to have full title
Mrs Denise Winfindale	2005/06, 2007/08 and 2013/14
Mr Andrew Long	2006/07, 2014/15 and 2015/16
Mr Richard Lumley	2008/2009 and 2009/10
Mrs Karen Gold	2010/11 and 2011/12
Honorary Burgess Mr Jeremy Gist	1987/88, 1992/93, 2004/05 and 2012/13

Photographs were then taken by the press.

The meeting was adjourned at 7.20pm for refreshments.

Meeting was reconvened at 7.45pm.

PUBLIC SESSION

Mrs Webb asked if the Town Council might consider putting toilets in the Launceston Road recreational ground. Cllr Smith agreed that the Council could look into the costs and possibly consider a trial period, to see how well it is received.

Mrs Iannantuoni spoke on behalf of the Kelly Bray Residents Association, to explain what had been their aspirations for the bus shelter at Station Road but that they are now stepping away from any plans. She also reported vandalism to the notice board. Cllr Long agreed that we need to confirm whether the bus service recognize Station Road as an official bus stop. Cllr Mrs Gold reported that the bus shelter is on Cornwall Council land and not the responsibility of the Town Council. The Clerk would do some research on this matter and feedback.

Mrs Winfindale asked whether the CCTV covers the Saltash Road carpark and reported that people have been using the second island in the carpark as a toilet. Cllr Tagg confirmed that this carpark is covered by the CCTV and that we have the means to pan and zone. Cllr Fox agreed that signage about the CCTV in the carpark would be a good idea.

Mrs Winfindale thanked the town council for their hard work and spoke again about the children's equipment in the Saltash Road park.

1. **APOLOGIES:** None

2. **MINUTES**

The Minutes of the meeting of 19th April 2016 were agreed as a correct record of proceedings.

3. **MATTERS ARISING** - None

4. **DISCLOSURES OF INTEREST –**

Item 8a, Cllrs Dowdall, Gold and M Smith have interests with items on the payment run and would not participate in the vote.

5. **POLICE MATTERS**

None.

6. **FIRE MATTERS**

None.

7. REPORTS

a) **Planning Committee.** No meetings held.

b) **Town Hall & Premises Committee.** No meetings held.

c) **Outside Services Committee.** No meetings held.

d) **Finance & General Purposes Committee.** No meetings held.

e) **Any other reports [not for decision].** Nothing.

f) **Reports from Cornwall Councillors.** Councillor Long spoke very briefly about recent events at County Hall.

g) **Reports for Kelly Bray.** Cllr M Smith had attended the last KBRA meeting, the main subjects were speeding and the bus shelter.

8. FINANCE

a) It was proposed by Cllr Long seconded by Cllr Tagg and agreed (3 abstentions) to approve the following payments:

Payments for approval 16th May 2017

THP	10285	Callington Launderette	Washing & Ironing Linen	22.50	0.00	22.50
OS	10286	G Harris Tyres Ltd	Tractor Tyre	45.00	9.00	54.00
OS	10287	EDF	Electric at Workshop & Toilets	23.35	1.17	24.52
OS	10288	EDF	Electric at Liskeard Rd	640.16	128.03	768.19
FGP	DD	World Pay	Card Transaction Charges	0.03	0.00	0.03
THP	10289	Callington Launderette	Washing & Ironing Linen	19.00	0.00	19.00
OS	10290	GB Tool Hire	Various: cleaning, PPE	523.22	104.64	627.86
OS/THP	10291	Biffa	Waste Removal	194.88	34.98	229.86
THP	10292	Classic Fire	Fire Alarm Service and equipment	197.00	39.40	236.40
OS	10293	Cormac Solutions	Hire Charges	47.97	9.59	57.56
OS	10294	Martin Hoare	Screening Top Soil	800.00	160.00	960.00
THP	10295	British Gas	Electricity at Pannier Market	1,458.10	291.62	1,749.72
FGP	10296	Dawe, Hawken & Dodd	Internal Audit for 16/17	450.00	90.00	540.00
OS	10297	Travis Perkins	Screws	25.64	5.13	30.77
FGP	10298	Sea Dog IT	IT support and Mining Newsletter	159.50	0.00	159.50
FGP	10299	Martin Luck	Stationery	100.63	0.00	100.63
OS	10300	Glasdon	2 benches & bin locks	529.70	105.94	635.64
THP	10301	Manton Electrical Contractors	St Mary Square & Pannier Market	936.36	187.27	1,123.63
OS/THP	10302	Trewartha's	Various Consumables	96.50	19.30	115.80
FGP	10303	Women Supporting Charity	Civic Service Refreshments	220.00	0.00	220.00

OS	10304	Smallridge Bros Ltd	Machinery Consumables	42.01	8.40	50.41
FGP	10305	Heartstart	Community First Aid	765.95	0.00	765.95
FGP	10306	Callington Colts Football Club	Unilateral Undertaking	1,000.00	0.00	1,000.00
				8,297.50	1,194.47	9,491.97

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears. **Nothing to report.**

c) **Audited Annual Return.**

The Clerk confirmed that the internal audit had gone well and the Annual Return has been signed off by the auditor. Cllr Fox asked that the finances are updated now online. **Noted.**

9. SELECTION OF REPRESENTATIVES & COMMITTEES

The Council discussed the councillor membership of committees and outside bodies for 2017/2018 civic year.

a) Re-election of all Committees –

Finance & General Purposes (12 members)
(Min 8 – Quorum 4)
All Councillors
To meet on the 4th Tuesday at 6.30pm before Full Council at 7.30pm

Outside Services (12 members)
(Min 8 – Quorum 4)
All Councillors.
To meet on the 3rd Tuesday after Planning

Planning (12 members)
(Min 8 – Quorum 4)
All Councillors
To meet on the 1st and 3rd Tuesday at 6.30pm

Town Hall & Premises (12 members)
(Min 8 – Quorum 4)
All Councillors
To meet on the 1st Tuesday after Planning

Staffing Committee (3 members)*
(Portreeve, Relevant Committee Chair and Senior Councillor)
*To exclude Cllrs Dowdall and Burrows

b) Election of representatives to external groups.

GROUP/OUTSIDE BODIES	COUNCILLOR REPRESENTATIVE FOR 2017/2018
Mining	Cllr M Smith
Police	Cllr Tagg
Fire	Cllr Fox
Tamar Valley Association	Cllr Watson
Tamar AONB Management	Cllr Watson
CALC	Clerk, Cllr Coakley and representative from the Staffing Committee
Kit Hill Countryside meetings	Cllr Fox and Cllr Coakley
Heritage Centre	Cllr Gold and Cllr Tolman
Callington Town Forum	TBC
Community Action Through Sports (CATS)	Cllr Gold
Trustees for Labouring Poor	Cllr Dowdall, Cllr M Smith, Cllr Burrows, Cllr Coakley and Cllr Gold
Brendon & Huggins Trust	Cllr Long and Cllr M Smith
Callington Community Network Panel	Portreeve (ex-officio with voting right), Clerk
Festival Committee	Cllr Gold, Cllr Lumley & Cllr Coakley
Callington Primary School	Clerk
Kelly Bray Residents Association	Cllr D Smith & Cllr Burrows
Neighbourhood Plan	Cllrs M Smith, Lumley, Watson and Fox

11. ANY OTHER BUSINESS -

Cllr Long explained that his Cornwall Council email is now andrew.long@cornwallcouncillors.org.uk and Cllr Gold suggested that this is updated in the Newsletter.

The Clerk explained that Sea Dog IT have spoken to her about recent cyber crime and ways to enhance our security. This will be discussed further at the June committee meeting. **Noted.**

Cllr D Smith suggested that a contact list is draw up for all Councillors. **Noted.**

There being no further business the meeting was declared closed at 8.10pm.