

OUTSIDE SERVICES COMMITTEE

18th April 2017 at 7.15pm

Minutes

1. APOLOGIES

Cllr Harriman and Cllr Williams

PRESENT

Cllr Mrs Tolman (Chair), Cllr Mrs Gold, Cllr Mrs Cookley, Cllr Smith, Cllr Lumley, Cllr Denley, Cllr Long, Cllr Gist, Cllr Tagg & Cllr Dowdall

MEMBERS OF THE PRESS: 0 MEMBERS OF THE PUBLIC: 0

OFFICERS: Clerk & F&M Manager

2. MINUTES

The minutes of the meeting of 4th April 2017 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING

None

4. DISCLOSURES OF INTEREST

ITEM 7, CLLR DENLEY AS AN ALLOTMENT TENANT.

PARKS & OPEN SPACES

5. FOR DECISION – To receive any updates on matters concern the Parks & Open Spaces, and agree action required for:

- a) Tamar Close – nothing to report.
- b) Launceston Road – All tree works as identified by the Inspection Report have been completed.
- c) Saltash Road –
 - I. An initial estimate has been obtained for the additional fencing around the park.

Resolved. It was proposed by Cllr Gist seconded by Cllr Long and agreed to proceed with this project, based on a budget of £10,000, to be funded from the Council Tax Support Grant 2017/2018 allocation. Further detailed prices are to be obtained and the Clerk in consultation with the Chair be given power to proceed.

- II. Rowlands have asked for use of the park in May for a small family funfair between 18th – 21st May 2017, so they will be on site from the 17th to the 22nd.

Resolved. It was proposed by Cllr Mrs Gold seconded by Cllr Gist and agreed unanimously to allow this, subject to them disposing of their rubbish and correct use of the electrics.

- d) Lamorna Park – nothing to report.
- e) Peggy's Patch – nothing to report.

Cllr Long had received notification that damage to the park at the Village Collection has been reported to the Police. He asked that the matter also be reported to Cornwall Council. **Noted.**

CCTV & Enforcement Matters

6. **FOR DECISION** – To discuss any current matters and reports from staff.

CCTV – a report had been circulated prior to the meeting. **Noted.**

Enforcement – the new enforcement officer has been spotted around the town and the Clerk gave an update on the Pannier Market. **Noted.**

ALLOTMENTS & FLOWER BEDS

7. **FOR DECISION** – To discuss any matters concerning the allotments.

A report had been circulated prior to the meeting regarding the allotments.

Cllr Denley left the room.

There had been two requests for taps on individual plots. A discussion then followed on the matter.

Resolved. It was proposed by Cllr Gist seconded by cllr Long and agreed (2 Against and 1 Abstention) that both requests be granted subject to the tenants taking responsibility for the installation and associated costs. That the works are completed in line with statutory regulations and the use of water consumption be monitored.

A request from an 'Out of Parish' resident had been received.

Resolved. It was proposed by Cllr Long seconded by Cllr Denley and agreed the application be refused.

8. **FOR DECISION** – To receive any updates on the flowers.

Cllr Denley has kindly started work on the Saltash Road roundabout flowerbed. **Noted.**

9. **FACILITIES & MAINTENANCE MANAGER REPORT** – To receive any updates on progress made to date and aims for the next coming weeks.

GdP confirmed that the new staffing provisions are working out well and there will be some on-going associated costs due to PPE, equipment and related training. **Noted.**

The new mower has been received and the topper will be arriving this week. **Noted.**

The contractor for the Chapel roof will be starting work in early May. **Noted.**

Tamar Grow Local took occupancy of Unit 20 successfully on 13th April. **Noted.**

MM is booked on for tractor use training this month and likewise SC is booked for strimming training this week. **Noted.**

10. **ANY OTHER BUSINESS** – At the discretion of the Chairman

- a) Cllr Long had received positive comments about the state of the cemetery and thanked the staff for their efforts.
- b) Costings for a replacement tractor would be discussed at the first meeting of the new council.
- c) A visit of the parks, cemetery and allotments would be arranged for the 30th May at 6pm.
- d) Grass cuttings maps would be given to all new Councillors along with details of the lease dates for the tenants.

There being no further business the meeting was moved into a Part II session.