

## OUTSIDE SERVICES COMMITTEE

4<sup>th</sup> April 2017 at 6.48 pm

### Minutes

**1. APOLOGIES**

Cllr Dowdall, Cllr Long & Cllr Mrs Gold

**PRESENT**

Cllr Mrs Tolman (Chair), Cllr Mrs Coakley, Cllr Smith, Cllr Lumley, Cllr Denley, Cllr Gist, Cllr Harriman, Cllr Williams & Cllr Tagg

**MEMBERS OF THE PRESS: 0      MEMBERS OF THE PUBLIC: 0**

**OFFICERS:** Clerk & F&M Manager

**2. MINUTES**

The minutes of the meeting of 21<sup>st</sup> March 2017 were approved as a correct record of the proceedings and duly signed.

**3. MATTERS ARISING**

None

**4. DISCLOSURES OF INTEREST**

NONE.

**CEMETERY, CHAPEL & WORKSHOP**

**5. FOR DECISION** – To receive any updates on the cemetery and workshop.

Grass cutting has started this week and the cemetery has just had its first cut.

The Chair has been approached by Mr Wills about the possibility of artificial grass in the garden of remembrance.

**Resolved.** It was proposed by Cllr Denley seconded by Cllr Tagg that this suggestion is put to the new council for consideration.

**6. FOR DECISION** – To receive any updates on the Heritage Centre.

Thanks and appreciation has been received for the works carried out by the staff and contractors down at the Chapel.

There have been no updates from the contractor for the roofing project. Three new quotes would be obtained for this work and brought forward to the new council for consideration.

## **MAINTENANCE & WORK PRIORITIES**

7. **FOR DECISION** – Staff (GdP) to give an update on current issues.

A new member of staff joined the team on Monday to provide support over the summer season.

8. **FOR DECISION** – To receive any updates concerning the review of Risk Assessments and Health & Safety.

GdP will be completing his NEBOSH Certificate in a few weeks.

## **BUS SHELTERS**

9. **FOR DECISION** – To discuss any matters concerning the bus shelters.

A company has been sourced that can possibly provide automatic doors and prices are been obtained. **Noted**

10. **ANY OTHER BUSINESS** – At the discretion of the Chairman

Nothing.

There being no further business the meeting was closed at 7.54pm.