

OUTSIDE SERVICES COMMITTEE

21st March 2017 at 7.25 pm

Minutes

1. APOLOGIES

Cllr Williams, Cllr Tagg & Cllr Dowdall

PRESENT

Cllr Mrs Tolman (Chair), Cllr Mrs Gold, Cllr Mrs Cookley, Cllr Smith, Cllr Lumley, Cllr Denley, Cllr Long, Cllr Gist & Cllr Harriman

MEMBERS OF THE PRESS: 0 MEMBERS OF THE PUBLIC: 1

OFFICERS: Clerk & F&M Manager

2. MINUTES

The minutes of the meeting of 7th March 2017 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING

None

4. DISCLOSURES OF INTEREST

ITEM 7, CLLR DENLEY AS AN ALLOTMENT TENANT.

PARKS & OPEN SPACES

5. FOR DECISION – To receive any updates on matters concern the Parks & Open Spaces, and agree action required for:

- a) Tamar Close – nothing to report.
- b) Launceston Road – The Portreeve has met with the Highways Officer to discuss the anti-social parking at Glen View and we await his guidance. The planning permission for the tree has been approved and works will commence shortly.
- c) Saltash Road – The fencing at the lower entrance to the field has been installed well and looking good.
Resolved. It was proposed by Cllr Long seconded by Cllr Mrs Gold and agreed that a price should be obtained to continue the same fencing from the Cornish hedge up to the double gates, and the Chair in consultation with the Clerk be then given power to act.
- d) Lamorna Park – nothing to report.
- e) Peggy's Patch – nothing to report.

CCTV & Enforcement Matters

6. **FOR DECISION** – To discuss any current matters and reports from staff.

CCTV

A report had been circulated prior to the meeting regarding the cameras.

Resolved. It was proposed by Cllr Mrs Gold seconded by Cllr Gist and agreed to proceed with quotes for the new camera equipment.

Enforcement

Regarding parking enforcement, a tenant has expressed concern regarding the Parking Order in the Pannier Market.

Resolved. It was proposed by Cllr Gist seconded by Cllr Denley and agreed that the Clerk in conjunction with the Portreeve be given power to act to resolve a solution to this matter.

ALLOTMENTS & FLOWER BEDS

7. **FOR DECISION** – To discuss any matters concerning the allotments.

A report had been circulated prior to the meeting regarding the allotments. **Noted.**

Cllr Gist explained that following the elections in May the Labouring Poor Trust will need to appoint a new Chair. **Noted.**

The dangers of social media were then discussed and the issue of bullying and harassment. The Town Council has a duty to provide pastoral care to its staff and this would be discussed during their reviews.

8. **FOR DECISION** – To receive any updates on the flowers.

Cllr Mrs Gold confirmed that the WI are willing to maintain the flower beds by Pear Tree bungalows but would be happy for Mrs Lawrence to finance the cost of the soil, bark and bulbs. **Noted.**

Over recent months a number of verges around the town are looking very shoddy, having had vehicles drive up over them. A discussion then followed on the need to have them rolled and flattened before Town Council staff start cutting them in the summer.

Resolved. It was proposed by Cllr Smith seconded by Cllr Gist and agreed that Cormac are asked to repair (roll and flatten) the verges around the parish before the grass cutting season starts this year.

The flower bed at Saltash Road roundabout was discussed and a debate about who has (or not) been looking after it.

Cllr Long explained that Rebecca Dickinson from Cormac can provide equipment for community groups. The Clerk would investigate this further.

Cllr Long left the meeting.

Resolved. It was proposed by Cllr Denley seconded by Cllr Mrs Tolman and agreed that Cllr Denley would build and then maintain the flowerbed at Saltash Road roundabout, with sponsorship kindly offered by MJ Troup.

The Clerk has been approached by the Rotary about sponsoring some flower beds. A discussion then followed about the possibility of a financial contribution towards the flowerpots in Fore Street or completing some tidying up at St Mary's Close.

Resolved. It was proposed by Cllr Gist seconded by Cllr Tolman and agreed that the Clerk chase up Cornwall Council regarding the transfer of St Mary's Close.

- 9. FACILITIES & MAINTENANCE MANAGER REPORT –** To receive any updates on progress made to date and aims for the next coming weeks.

GdP confirmed that the staff have been working with the contractors in Unit 20. Benches are scheduled to be installed early next month and then staff will be tasked with the weedspraying.

Ellis Whitham have been on site and completed their Annual Health & Safety Audit, which has gone well. **Noted.**

- 10. FOR DECISION – Additional monument on a cemetery plot.**

Prior to the meeting, the Clerk had circulated a request for an additional monument on a cemetery plot.

Resolved. It was proposed by Cllr Denley seconded by Cllr Mrs Gold and agreed in principle to allow a second monument on this particular

plot, subject to the approval of an appropriate design, which is in keeping with the surroundings. A fee would be charged at the same rate as a first monument for an ashes interment.

11. ANY OTHER BUSINESS – At the discretion of the Chairman

Cornwall Council have circulated details for refresher training regarding environmental enforcement training.

Resolved. It was proposed by Cllr Lumley seconded by Cllr Mrs Coakley and agreed to proceed with such training.

There being no further business the meeting was closed at 8.15pm.