

## OUTSIDE SERVICES COMMITTEE

7<sup>th</sup> February 2017 at 8.01pm

### Minutes

**1. APOLOGIES**

Cllr Gist, Cllr Dowdall, Cllr Tagg & Cllr Harriman

**PRESENT**

Cllr Mrs Tolman (Chair), Cllr Mrs Gold, Cllr Mrs Cookley, Cllr Smith, Cllr Lumley, Cllr Williams, Cllr Denley & Cllr Long

**MEMBERS OF THE PRESS: 0      MEMBERS OF THE PUBLIC: 0**

**OFFICERS:** Clerk & F&M Manager

**2. MINUTES**

The minutes of the meeting of 7<sup>th</sup> February 2017 were approved as a correct record of the proceedings and duly signed.

**3. MATTERS ARISING**

None

**4. DISCLOSURES OF INTEREST**

ITEM 7, CLLR DENLEY AS AN ALLOTMENT TENANT.

### PARKS & OPEN SPACES

**5. FOR DECISION** – To receive any updates on matters concern the Parks & Open Spaces, and agree action required for:

- a) Tamar Close – nothing to report.
- b) Launceston Road – the Tree Surgeon has submitted the Planning Application for the necessary tree works. The Clerk had also received concerns regarding parking in Glen View.  
**Resolved.** It was proposed by Cllr Long seconded by Cllr Mrs Gold and agreed that the Clerk contact the Highways Officer for guidance on this matter.
- c) Saltash Road – The zip line cable and carriage has been replaced. The replacement equipment is much quieter and has reduced the user speed.
- d) Lamorna Park – nothing to report.
- e) Peggy's Patch – nothing to report.

### CCTV & Enforcement Matters

**6. FOR DECISION** – To discuss any current matters and reports from staff.

A report had been circulated prior to the meeting regarding the cameras. **Noted.**

Regarding parking enforcement, Cllr Long, reported that the car parking charges will not be changing for 2017/2018. Enforcement in the Pannier Market will commence in April as agreed. **Noted.**

## **ALLOTMENTS & FLOWER BEDS**

### **7. FOR DECISION** – To discuss any matters concerning the allotments.

A report had been circulated prior to the meeting regarding the allotments. **Noted.**

Two local residents have been in contact with the office regarding the blocking up of the lower gate, asking why it had been done.

Cllr Denley reported that since the gate has been blocked up there has been no vandalism reported at the allotments and the level of dog mess has reduced considerably.

**Resolved.** It was proposed by Cllr Smith seconded by Cllr Mrs Coakley and agreed to defer the matter of the blocked gate for three months, during which time the matter would be monitored. In the meantime the Clerk would seek clarification from the Footpaths Officer on what the Council is permitted to do. (7 Support, 0 Against and 1 Abstention).

The Clerk reported that the Trustees for the Labouring Poor are allowing dogs at the Launceston Road allotments, until this September, and the matter would then be reviewed. **Noted.**

### **8. FOR DECISION** – To receive any updates on the flowers. Including the proposal from Tavistock Town council regarding a mining heritage theme project. Also, to consider Mrs Lawrence's offer to finance the purchase of some flowers at Pear Tree bungalows.

#### Mining Theme

A discussion followed on the overall mining theme and our current suppliers.

**Resolved.** It was proposed by Cllr Mrs Gold seconded by Cllr Mrs Coakley and agreed to approach Cornwall Resources regarding the possibility of a sponsored mining model.

### Pear Tree Bungalows

The WI have sponsored these flower bed in the past so Cllr Mrs Gold would ascertain what their plans are for this year before we go back to Mrs Lawrence regarding her kind offer.

- 9. FACILITIES & MAINTENANCE MANAGER REPORT –** To receive any updates on progress made to date and aims for the next coming weeks.

GdP confirmed that the staff are working through the maintenance schedule (currently five weeks remaining) and the equipment has been serviced in preparation for the summer season.

A discussion then followed on the tractor and the aspiration for it to be replaced in the near future, as part of our planned maintenance schemed.

**Resolved.** It was proposed by Cllr Mrs Gold seconded by Cllr Long and agreed that more details and costings could be brought to the next meeting for consideration.

- 10. ANY OTHER BUSINESS –** At the discretion of the Chairman

Nothing.

There being no further business the meeting moved to a Part II Session.