

**FINANCE & GENERAL PURPOSES COMMITTEE**  
**Minutes**  
**21<sup>st</sup> March 2017 at 6.45pm**

**1. APOLOGIES**

Cllr Tagg, Cllr Williams and Cllr Dowdall

**PRESENT**

Cllr Mrs Coakley (in the Chair), Cllr Gist, Cllr Smith, Cllr Mrs. Gold, Cllr Long, Cllr Denley, Cllr Mrs. Tolman, Cllr Lumley & Harriman

**MEMBERS OF THE PUBLIC: 1**

**OFFICER:** Helen Dowdall (Clerk) & George Du Plessis (F&M Manager)

**2. MINUTES**

The Minutes of the meeting of 21<sup>st</sup> February 2017 were approved as a correct record of the proceedings and duly signed.

**3. MATTERS ARISING – None**

**4. DISCLOSURES OF INTEREST- None**

**5. FINANCE**

**a) Approval of Payments**

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Denley and agreed to approve the following payments:

**Payments for approval 21st March 2017**

FGP	DD	Three	Mobile Phone	41.45	8.29	49.74
TH	DD	Cornwall Council	Free Car park	518.00		518.00
TH	DD	Cornwall Council	Town Hall	1,055.00		1,055.00
TH	DD	Cornwall Council	PCs	181.00		181.00
OS	DD	Allstar	Fuel	143.13		143.13
TH	DD	Corona	TH electricity	466.97		466.97
TH	10199	All Gas	Gas maintenance	133.72	26.74	160.46
TH	10200	EDF	Cemetery workshop	44.02	2.20	46.22
FGP	10201	Andy's of Callington	Plaques	54.00		54.00
OS	10202	Lynher Training	Tractor training	595.00		595.00
TH	10203	Pridhams	Stage lighting servicing	132.44	26.49	158.93

TH	10204	G du Plessis	Freezer deposit	125.40		125.40
FGP	10205	SeaDog IT	Hosting/mining	509.50		509.50
TH	10206	M J Troup	Unblock drains	120.00	24.00	144.00
TH	10207	All Gas	Gas repairs	80.00	16.00	96.00
FGP	10208	One Callington	Donation	100.00		100.00
	10209	CANCELLED				
OS	10210	Fenland Leisure Ltd	Play eqpt parts	129.00	25.80	154.80
TH/OS	10211	Trewarthas	Misc	144.13	28.82	172.95
OS	10212	Cormac	Hire Charges	47.97	9.59	57.56
FGP	10213	Complete Office	Stationery	209.20	41.84	251.04
OS	10214	Bearas	Door glass	417.35	83.47	500.82
OS	10215	R G Julian Callington	Skip Hire	195.00		195.00
TH	10216	Launderette	Tea Towels	5.00		5.00
FGP	10217	Filmbankmedia	Trolls	133.00	26.60	159.60
TH	10218	Travis Perkins	Misc	80.56	16.11	96.67
OS	10219	MNR Projects	Repairs to play eqpt	1,030.00	206.00	1,236.00
FGP	10220	PO Counters	PAYE & NI	2,944.52		2,944.52
FGP	10220	PO Counters	PAYE & NI	2,775.38		2,775.38
TH	10221	Nisbets	Freezer	1,399.99	279.00	1,679.98
TH	10222	T Burnard	TH exterior work	739.21		739.21
FGP	10223	Global Koffi	Supplies	237.95	8.13	246.08
FGP	10224	Mrs H Dowdall	Refreshments	144.78		144.78
FGP	10225	Rachael Bradbury	Flowers	30.00		30.00
				<b>14,962.67</b>	<b>829.08</b>	<b>15,792.74</b>

### **b&c) Budget Monitoring and Predicted Outturn**

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Denley and agreed that these matters be deferred to Full Council.

#### **6. FOR DECISION – The Portreeve to explain how local employers of retained Fire Fighters have allowed them to attend call outs during work time, and how this might be recognized. (RGB Motors, Ginsters, Caltech, Royal Mail, Chris Leach, Tesco's & Prestige Cleaning).**

A discussion followed on how appreciative the town is to the local Fire Brigade and especially the employers of the retained Fire Fighters for allowing them the flexibility to attend call outs. They all provide (directly and indirectly) an invaluable service for the Parish.

**Resolved.** It was proposed by Cllr Smith seconded by Cllr Mrs Gold and agreed unanimously that the Fire Fighters and their employers are invited to the Annual Parish meeting on the 25<sup>th</sup> April and receive certificates of appreciation. An article would then be placed in the Newsletter. This recognition would be put to each term of the Council for consideration (i.e. every four years).

**7. FOR DECISION – To review the recruitment process for community events, taking into account robust safeguarding procedures and the importance of DBS checks.**

With the forthcoming elections and potential changes in personnel at these events, the need to review the safeguarding procedures was discussed and explained by the Clerk.

**Resolved.** It was proposed by Cllr Mrs Gold seconded by Cllr Long and agreed that all staff and councilors would be to ask to complete DBS checks going forward.

**8. FOR DECISION – To Review the Insurance Contract with Zurich.**

Prior to the meeting the Clerk had circulated details on the costings to review and extend our existing insurance arrangements.

**Resolved.** It was proposed by Cllr Long seconded by Cllr Denley and agreed unanimously to enter into a five year long agreement with Zurich, starting as from the 1<sup>st</sup> May 2017.

**9. FOR DECISION – To receive a bid to the Unilateral Undertaking from the Under 8's football team.**

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Denley and agreed to proceed with a donation of £1,000 to support the youth football in the town.

The current balance now stands as follows:

Uncommitted	£1,815
Add:	
Returned monies	£4,000 (Cricket Club and Social Club)
Less:	
War Memorial	£2,500

Marshalling Course	£600
Kelly Bray Christmas Lights	£300
Youth Football	£1,000

**Current Balance**                      **£1,415**

**10. ANY OTHER BUSINESS – To consider any other urgent items, at the discretion of the Chair.**

- a) Prior to the meeting PCMO Pearce has sent through a report on current matters relating to the Police.

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Mrs Coakley and agreed to note the report and pledge £200 towards printing costs for community literature.

- b) Cllr Long gave an update on the recent road works.

**Resolved.** It was proposed by Cllr Long seconded by Cllr Gist and agreed unanimously that a letter of thanks be sent to Cormac for all their efforts with the recent road resurfacing in Callington and to apologize on behalf of the town for the anti-social behaviour they experienced.

Thanks would also be given for their engagement with the Town Council prior to the works. Cllr Long and the Town Clerk were also given power to act to investigate Police issues in relation to this matter.

There being no further business the meeting was closed at 7.20pm