

**FINANCE & GENERAL PURPOSES COMMITTEE**  
**Minutes**  
**21<sup>st</sup> February 2017 at 7.05pm**

**1. APOLOGIES**

Cllr Tagg, Cllr Harriman and Cllr Dowdall

**PRESENT**

Cllr Mrs Coakley (in the Chair), Cllr Williams, Cllr Gist, Cllr Smith, Cllr Mrs. Gold, Cllr Long, Cllr Denley, Cllr Mrs. Tolman & Cllr Lumley

**MEMBERS OF THE PUBLIC: 0**

**OFFICER:** Helen Dowdall (Clerk) & George Du Plessis (F&M Manager)

**2. MINUTES**

The Minutes of the meeting of 17<sup>th</sup> January 2017 were approved as a correct record of the proceedings and duly signed.

**3. MATTERS ARISING – None**

**4. DISCLOSURES OF INTEREST- None**

**5. FINANCE**

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Long and agreed to approve the following payments:

**Payments for approval 21st February 2017**

TH	DD	Corona	TH Electricity	338.78	67.76	406.54
OS	DD	Allstar	Fuel	87.25	17.44	104.69
FGP	DD	Three	Mobile phone	41.12	8.22	49.34
FGP	10149	Filmbank	The BFG	133.00	26.60	159.60
TH	10150	Pridhams	Hearing Loop	65.00	13.00	78.00
OS	10151	WFL UK	Red Diesel	479.76	23.98	503.74
TH	10152	Travis Perkins	Skirting	21.33	4.27	25.60
OS	10153	Cormac	Hire Charges	47.97	9.59	57.56
TH	10154	All Gas	Gas Inspection	80.00	16.00	96.00
OS	10155	PO Counters	Vehicle Tax	230.00		230.00
OS	10156	EDF	Chapel electric	782.96		782.96
FGP	10157	SeaDog IT	Monthly hosting	24.50		24.50
OS	10158	Fenland Leisure	7mm connectors	41.00	8.20	49.20
TH	10159	Nisbets	Jug & Hand dryer	121.18	24.22	145.40

TH	10160	Colins	Flip top bin	11.16	2.23	13.39
OS	10161	John Smith	Service & tyres	407.10	81.42	488.52
FGP	10162	TAVATA	Membership	200.00		200.00
FGP	10163	Complete Office	Stationery	67.97	13.59	81.56
OS	10164	Nomix Enviro	Pesticide/safe	788.00	157.60	945.60
OS	10165	Glasdon	Litter bin	283.26	56.65	339.91
OS	10166	MNR Projects	Cableway repairs	814.20	162.84	977.04
TH	10167	OCS Group	Waste disposal	110.76	22.15	132.91
OS/TH	10168	Trewarthas	Misc	171.50	34.30	205.80
FGP	10169	Susan Hicks	Catering	240.00		240.00
FGP	10170	PO Counters	PAYE & NI	2,762.95		2,762.95
				<b>8,350.75</b>	<b>750.06</b>	<b>9,100.81</b>

**6. FOR DECISION – To note the internal audit service provision for 2016/2017.**

Prior to the meeting the Clerk had circulated details of the prices.

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Smith and agreed to proceed with Dawe, Hawken and Dodd for our audit and the Clerk would undertake the audit for Linkinhorne and Calstock Parish Councils.

**A letter of thanks would be sent to Ken Abraham.**

**7. FOR DECISION – To consider two further projects bidding for financial support from the Unilateral Undertaking, namely some funding for extra Christmas Lights at Kelly Bray and £1,500 for the youth initiative.**

**a) Kelly Bray Christmas Lights**

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Lumley and agreed to proceed with a donation of £300 towards the lights at Kelly Bray.

**b) Youth Initiative**

**Resolved.** It was proposed by Cllr Long seconded by Cllr Denley and agreed that the application be deferred until the end of the year, allowing time for the project to evolve.

The current balance now stands as follows:

Uncommitted	£1,815
Add:	
Returned monies	£4,000 (Cricket Club and Social Club)

Less:	
War Memorial	£2,500
Marshalling Course	£600
Balance	£2,715
Less:	
Kelly Bray Christmas Lights	£300
Current Balance	£2,415

**8. FOR DECISION – To consider a request from the Health Centre to finance a Parking Order at Hay Road.**

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Denley and agreed that regrettably we are not in a position to support this scheme at present. However, in light of the forthcoming planning application in that area (17 new homes) the Town Council would discuss with the Planning Officer the need for a traffic order and proposed that it be encompassed as part of the detailed planning conditions.

**9. FOR DECISION – To receive a report from the Clerk regarding the latest service provision from Natwest, namely WorldPay, interest rates and community events such as ‘Start Up Surgeries’.**

Prior to the meeting the Clerk had circulated a report on her recent meeting the bank and details on the above services.

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Smith and agreed to proceed with PAYG WorldPay, trialing it for six months during which time the handling charge would be adsorbed by the Town Council. Its usage and the charges would be monitored and the matter would be reviewed by the end of the calendar year. (7 Supported, 2 Against and 0 Abstentions).

**10. FOR DECISION – To discuss the NHS Careers Day initiative and whether we would support the event.**

The Clerk has contacted the College about this initiative but has not had any feedback as yet. The Mayor of Looe would be given an update on this matter. **Noted.**

**11. FOR DECISION – To receive a report on the provision of CCTV service from the Cornwall Fire, Rescue & Community Safety Service and to decide whether we would like to sign up to this initiative.**

Cllr Long gave a report on the latest meeting and explained how it might work and provisional costings.

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Denley and agreed that the Town Council is interested in principle but would like to see the scheme develop first before making any commitment to it.

Following a local Pubwatch meeting the Licensing Enforcement Officer had contacted the Clerk regarding our current equipment. **Noted.**

**12. FOR DECISION – To receive an update on the Town Clock and medium term maintenance provisions.**

Cllr Gist gave an update on the current state of the clock.

**Resolved.** It was proposed by Cllr Smith seconded by Cllr Mrs Gold and agreed unanimously to proceed with the necessary works to the value of two hundred pounds.

**13. ANY OTHER BUSINESS – To consider any other urgent items, at the discretion of the Chair.**

- a) Cllr Long explained that a second community litter pick is planned and the group has asked whether we could provide storage space for their equipment.

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Mrs Gold and agreed unanimously that the Clerk be given to power in terms of providing space for the storage box.

- b) Cllr Long gave a report on the Cornwall Council budget that has just been agreed at 3.97% (2% ring fenced for social care).

- c) Cllr Smith gave a report on the Public Meeting last Thursday and requested that mining information/updates is given specific space on our website, to keep the flow of communication going.

**Resolved.** It was proposed by Cllr Long seconded by Cllr Gist and agreed that the Clerk be given power to act.

There being no further business the meeting was closed at 7.46pm