

FINANCE & GENERAL PURPOSES COMMITTEE
Minutes
17th January 2017 at 6.55pm

1. APOLOGIES

None

PRESENT

Cllr Tagg (in the Chair), Cllr Williams, Cllr Gist, Cllr Smith, Cllr Mrs. Gold, Cllr Long, Cllr Harriman, Cllr Denley, Cllr Mrs. Coakley Cllr Mrs. Tolman, Cllr Lumley & Cllr Dowdall

MEMBERS OF THE PUBLIC: 0

OFFICER: Helen Dowdall (Clerk) & George Du Plessis (F&M Manager)

2. MINUTES

The Minutes of the meeting of 16th December 2016 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING – None

4. DISCLOSURES OF INTEREST- Item 6, Cllr Dowdall as member of Lions and Cllr Lumley as a member of CAVe. Item 10, Cllr Dowdall as husband of Clerk.

5. FINANCE

Resolved. It was proposed by Cllr Gist seconded by Cllr Harriman and agreed to approve the following payments:

Payments for approval 17th January 2017

TH	DD	British Gas	Town Hall gas	£722.80	£144.56	£867.36
FGP	DD	Three	Mobile Phone	£43.91	£8.78	£52.69
OS	DD	Allstar	Fuel	£55.78	£11.15	£66.93
OS	DD	Allstar	Fuel	£74.23	£14.84	£89.07
FGP	DD	Lloyds Bank	Charges	£5.00		£5.00
TH	10105	Filmbank Media	Angry Birds	£159.00		£159.00
OS	10106	EDF Energy	Workshop/toilets	£58.14		£58.14
	10107	CANCELLED				
TH	10108	Callington Launderette	Tablecoths	£66.50		£66.50
FGP	10109	Hygiene2Health	Food Safety course	£450.00	£90.00	£540.00
FGP	10110	St Mary's Church	Flowers	£150.00		£150.00
OS	10111	Trewarthas	Misc	£112.33	£22.46	£134.79

FGP	10112	SeaDog IT	IT work	£60.50		£60.50
TH	10113	Mrs D Walker	PM Deposit	£679.49		£679.49
FGP	10114	P Marshall	First Aid course	£120.00		£120.00
OS	10115	Colins of Callington	Diary	£3.91	£0.78	£4.69
FGP	10116	TVPPG	Grant	£200.00		£200.00
FGP	10117	Complete Office	Stationery	£116.86	£23.37	£140.23
OS	10118	Cormac Solutions	Hire charges	£47.97	£9.59	£57.56
FGP	10119	Cumbria Clock Co	Clock servicing	£140.00	£28.00	£168.00
OS	10120	R G Julian	Skip Hire x 3	£585.00		£585.00
FGP	10121	Able Print	Signs	£918.00	£183.60	£1,101.60
TH	10122	Pridhams	Leads & Bulbs	£16.65	£3.33	£19.98
TH	10123	GB Tool Hire	Misc	£152.09	£30.42	£182.51
TH	10124	Classic Fire	Fire Service	£162.00	£32.40	£194.40
		10125	CANCELLED			
TH	10126	Seton	Fire Signs	£39.91	£7.98	£47.89
				£5,140.07	£611.26	£5,751.33

6. FOR DECISION – To discuss the Community Chest and going forward.

- RC has now taken over the responsibility of the filmshows from MM. Cllr Mrs Gold is unable to help this weekend but Cllr Mrs Tolman agreed to step in.

Cllrs Dowdall and Lumley left the room.

- CAVe and the Lions Club have both asked for help with the Town Council hall hire costs for their respective community events, namely Mayfest 2017 and Honey Fair 2017.

Resolved. It was proposed by Cllr Long seconded by Cllr Gist and agreed unanimously that each event would receive a contribution of £350 towards the Town Council hall hire on the actual day of their respective events.

- Cllr Mrs Tolman explained that there is a youth project looking for support and they have been encouraged to speak with the Clerk about this. **Noted.**

Cllr Dowdall returned to the meeting.

7. FOR DECISION – To receive an update on the Solar Farm grants namely;

Prior to the meeting the Clerk had circulated the current position with all the grants allocated and the balance remaining.

a) Responses from Town Forum, Cricket Club and Social Club.

Monies had been returned from the Cricket Club and the Social Club, and a letter from the Town Forum had been received regarding their project. **Noted.**

b) Response from the Samba Band

Details on the FEAST grant and contract had been circulated. A discussion then followed on the contract and the support already given to Mayfest.

Resolved. It was proposed by Cllr Dowdall seconded by Cllr Mrs Tolman and agreed that the FEAST grant and contract are for the Mayfest, and that this event has already received supported from the Council (as per item 5 above).

c) To consider the costings for repairs to the War Memorial

Costings for the relaying and repointing of the paving, and the re-letterings were discussed.

Resolved. It was proposed by Cllr Denley seconded by Cllr Gist and agreed to fund this project with a budget of £2,500.

d) To consider a plea from the Children's Centre regarding signage

Resolved. It was proposed by Cllr Gist seconded by Cllr Mrs Tolman and agreed that Cornwall Councillor Mr Long lobby Cornwall Council regarding this matter as other Children's Centres have been provided with such signage and Callington should not be treated any differently.

e) Cllr Dowdall explained that a number of local volunteers had previously been trained for traffic management/ marshalling but there is a need to revisit this.

Resolved. It was proposed by Cllr Long seconded by Cllr Smith and agreed unanimously that the Town Council would fund such a course

in the Town Hall (training supplied by Notter Bridge), costs are likely to be in the region of £600.

The current balance now stands as follows:

Uncommitted	£1,815
Add:	
Returned monies	£4,000 (Cricket Club and Social Club)
Less:	
War Memorial	£2,500
Marshalling Course	£600
Current Position	£2,715

Cllr Gist left the room.

8. FOR DECISION – To receive any updates from the Christmas Committee and feedback generally regarding Christmas 2016.

Jane Cornbill has spoken with Cllr Tagg and said that she will not be doing the Victorian Market but would be willing to help anybody who is willing to pick up the baton. Cllr Mrs Coakley kindly volunteered to help. **Noted.**

9. FOR INFORMATION – To receive an update on the IT upgrade project

Cllr Tagg explained that quotes had been obtained for this project and what/how the contractors have proposed to enhance the networking.

Resolved. It was proposed by Cllr Long seconded by Cllr Harriman and agreed unanimously to proceed with DTS Computers.

Cllr Gist returned to the meeting.

10. FOR DECISION – To receive any update from the Clerk on internal control and audit.

We have received notice that our internal auditor has sadly resigned, which will impact a large number of town and parish councils in the region. CALC will be offering training for anyone wishing to complete such audit work.

Resolved. It was proposed by Cllr Long seconded by Cllr Gist and agreed (Cllr Dowdall abstained) that the Clerk could attend such training and

undertake audit work with our neighbouring parishes, subject to it not having any adverse effect on her normal duties.

11. FOR INFORMATION – To discuss the French Exchange Student evening on the 3rd March 2017.

Councillors were asked to support this event and the Lions would be approached too, albeit with manpower or games/equipment. **Noted.**

12. ANY OTHER BUSINESS – To consider any other urgent items, at the discretion of the Chair.

- a) Community Day will be held on the 18th March this year, between 9am-Noon, followed by the Children's Film Show
- b) Cllr Tagg gave a report on his progress with the trees at Chyvarhas.

Resolved. It was proposed by Cllr Gist seconded by Cllr Smith and agreed that the Clerk and Chair be given power to act to negotiate the works necessary to assist the CCTV.
- c) The Clerk reminded everyone about the CCTV meeting on the 31st January at Liskeard (7pm-9pm).

There being no further business the meeting was closed at 7.45pm