

OUTSIDE SERVICES COMMITTEE

6th December 2016 at 8.30pm

Minutes

1. APOLOGIES

Cllr Lumley, Cllr Mrs Tolman, Cllr Gist & Cllr Dowdall

PRESENT

Cllr Mrs Gold (Chair), Cllr Mrs Coakley, Cllr Smith, Cllr Williams, Cllr Long, Cllr Denley, Cllr Tagg & Cllr Harriman

MEMBERS OF THE PRESS: 0 MEMBERS OF THE PUBLIC: 0

OFFICERS: Clerk & F&M Manager

2. MINUTES

The minutes of the meeting of 15th November 2016 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING

Nothing.

4. DISCLOSURES OF INTEREST

CLLR DENLEY AS AN ALLOTMENT TENANT.

PARKS AND OPEN SPACES

5. FOR DECISION – To receive any updates on matters concerning the Parks & Open Spaces, and agree action required for

(a) Tamar Close – nothing to report.

(b) Launceston Road – the tree works have now been completed in line with approved planning applications. Further works may be recommended when we have received the latest tree inspection report, which is imminent. Wales & West Utilities have approached the Town Council about installing a new gas supply to a domestic premises and the identified route runs through the park.

Resolved. It was proposed by Cllr Mrs Gold seconded by Cllr Long and agreed to grant the consent subject to the area being made good after the works.

(c) Saltash Road – the graffiti wall has now been completed and it was suggested that the College are approached to complete a design on it, as an engagement project with the young people. Cllr Long would discuss this with the College at his meeting with them tomorrow.

Prices for replacement items at the zipwire have been found and within budget, a date has yet to be confirmed for their installation.

Noted.

- (d) Lamorna Park – nothing to report.
- (e) Peggy's Patch - nothing to report.

Signage throughout all the parks is in need of updating, for compliance with H&S and alike, and prices are currently being obtained. **Noted.**

CCTV & Enforcement Matters

- 6. FOR DECISION** – To receive any current matters and reports from staff.

A report had been circulated prior to the meeting.

Resolved. It was proposed by Cllr Long seconded by Cllr Denley and agreed that Essa are asked to look into the concerns with camera 2.

ALLOTMENTS AND FLOWER BEDS

- 7. FOR DECISION** – To discuss any matters concerning the allotments.

A report had been circulated prior to the meeting and a debate then followed.

Resolved. It was proposed by Cllr Mrs Gold seconded by Cllr Long and agreed that a letter would be drafted in the New Year, for presenting to this committee for approval, and then sent out to all tenants with the various concerns that have been reported recently. In the meantime the response to the points raised:

- No - to the regular trough cleaning.
- Suggestion of an additional gate – to be looked at in the New Year.
- Plot 33 is not reallocated for the moment.
- When vandalism is reported to the office, staff are to inspect the area straightaway and obtain evidence or photos.
- Staff to get costings for a go-pro.
- Staff to get advice from the PCMO on how to tackle the on-going vandalism concerns.

- 8. FOR DECISION** – To receive any updates on the flowers.

In the latest Newsletter a plea has gone out for flower bed sponsorship and two businesses have already expressed an interest in helping. The matter would be discussed in more detail in the New Year.

MM has expressed an interest to enhance his horticultural knowledge and GDP would look into suitable courses. **Noted.**

Cemetery, Chapel and Workshop

9. **FOR DECISION – To receive any updates on the cemetery and workshop.**

The kerbing works have been completed and looking good.

10. **FOR DECISION – to receive any updates on the Heritage Centre**

Nothing to report.

Maintenance & Work Priorities

11. **FACILITIES AND MAINTENANCE MANAGER REPORT** – To receive any updates on progress made to date and aims for the next coming weeks.

F&M Manager said that staff have worked really hard over the last few months and the Christmas Festivities had gone well. Thanks and praise also went to the Councillors for their support and encouragement over the last few months.

Bus Shelters

12. **FOR DECISION – To discuss any matters concern the bus shelters.**

The Clerk had completed a recent bus shelter maintenance responsibility audit for Cornwall Council and asked that the bus shelter in Station Road is cleaned by them. **Noted.**

The Primary School are hoping to complete and install their mural work by February half term, for the bus shelter in New Road. Staff would be asked to deep clean this bus shelter before Christmas and again before the mural work is installed, and the extra bars to be installed at the same time. **Noted.**

13. **ANY OTHER BUSINESS**

Cllr Long explained that he has a meeting with the College tomorrow. **Noted.**

There being no further business the meeting was moved to a Part II Session.