

OUTSIDE SERVICES COMMITTEE

1st November 2016 at 8.05pm

Minutes

1. APOLOGIES

Cllr Mrs Tolman, Cllr Dowdall & Cllr Long

PRESENT

Cllr Mrs Gold (Chair), Cllr Denley, Cllr Gist, Cllr Mrs Coakley, Cllr Tagg, Cllr Smith, Cllr Lumley, Cllr Harriman and Cllr Williams

MEMBERS OF THE PRESS: 0 MEMBERS OF THE PUBLIC: 0

OFFICERS: Clerk & F&M Manager

2. MINUTES

The minutes of the meeting of 18th October 2016 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING

None

4. DISCLOSURES OF INTEREST

NONE

CEMETERY, CHAPEL & WORKSHOP

5. FOR DECISION –To receive any updates on the cemetery and workshop.

The kerbing works in the lower section of the cemetery has started today and likely to take two weeks. **Noted.**

6. FOR DECISION – To receive any updates on the Heritage Centre

The Clerk had received a few responses from prospective volunteers, following the recent plea in the local papers, which have been passed on to the Heritage Centre.

The Chair asked that an item be put on the agenda for the January meeting to discuss their signage requirements, in the meantime staff would get costings and designs. **Noted.**

MAINTENANCE & WORK PRIORITIES

7. **FOR DECISION** – Staff (GdP) to give an update on any current issues.

Staff have finished off the grass cutting and are now working through the maintenance works in the parks and benches. **Noted.**

Cllr Gist spoke about the zipwire at Tavistock and noted that Launceston Road Park has a tyre on the zipwire, to mitigate the noise levels. Staff would investigate the possibility of having a tyre on the Saltash Road zipwire. **Noted.**

During the winter staff have recommended that some of the machinery is replaced or enhanced, in preparation for the next season.

Resolved. It was proposed by Cllr Gist seconded by Cllr Smith and agreed that the F&M Manager in consultation with the Chair and Clerk to proceed with the following:

- a) Get prices for a replacement mower
- b) Proceed with new brakes on the trailer
- c) Get prices for a replacement topper

8. **FOR DECISION – To receive any updates concerning the review of Risk Assessments and Health & Safety.**

Nothing to report.

BUS SHELTERS

9. **For Decision** – To discuss any matters concerning the bus shelters.

The Police have notified the Clerk about some matters in the New Road bus shelter, details of which had been circulated prior to the meeting.

Resolved. It was proposed by Cllr Denley seconded by Cllr Lumley and agreed to weld a further two bars across the side window at the New Road bus shelter.

10. **ANY OTHER BUSINESS – At the discretion of the Chairman**

a) The Clerk had met with the landowner of the field adjacent to the Haye Road allotments, regarding some concerns with the hedge. The Clerk has asked Earl & Crocker to complete a Land Registry search to ascertain the legal ownership of the hedge. This matter was deferred pending the outcome of the Land Registry search.

- b) Cllr Mrs Gold thanked everyone for their help and support for the Halloween event last night, it was much appreciated.
- c) Thanks were also given for staff efforts with the flower tubs in Fore Street.
- d) Cllr Tagg gave an update on the graffiti wall in Saltash Road park, works are due to start next week.

There being no further business the meeting was moved to a Part II Session.