

OUTSIDE SERVICES COMMITTEE

18th October 2016 at 7.46pm

Minutes

1. APOLOGIES

Cllr Dowdall, Cllr Harriman, Cllr Denley, Cllr Mrs Coakley, Cllr Long & Cllr Lumley

PRESENT

Cllr Mrs Tolman (Chair), Cllr Gist, Cllr Tagg, Cllr Smith, Cllr Mrs Gold and Cllr Williams

MEMBERS OF THE PRESS: 0 MEMBERS OF THE PUBLIC: 0

OFFICERS: Clerk & F&M Manager

2. MINUTES

The minutes of the meeting of 11th October 2016 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING

NONE

4. DISCLOSURES OF INTEREST

NONE

PARKS & OPEN SPACES

5. FOR DECISION –To receive any updates on matters concerning the Park & Open Spaces, and agree action required for:

- a) Tamar Close – Nothing
- b) Launceston Road – Cornwall Council have confirmed that they are in receipt of £6,294 from Williams Constuction relating to a Section 106 agreement.
- c) Saltash Road –
 - Various tree works have been successfully undertaken at the entrance opposite Chyvrahas Nursing Home.
 - Replacement benches near the skate park are soon to be installed.
 - Anti-slip paint has been purchased as part of the repair and maintenance schedule.
 - The azalea bed will be pruned right back with the aspiration to replace with new shrubs in due course.
 - The graffiti wall should be installed by the beginning of next month. Clarification on when this was discussed and agreed was requested, which the Clerk provided.

- d) Lamorna Park – Nothing
- e) Peggy’s Patch – Staff have removed a tree on site.

CCTV & Enforcement Matters

6. FOR DECISION – To discuss any current matters and reports from staff.

JT had circulated a report prior to the meeting. **Noted.**

Cllr Tagg also gave an update on his conversations with Chyvrahas concerning their trees, which fall on the CCTV path line to the town hall.

ALLOTMENTS & FLOWER BEDS

7. FOR DECISIONS ON ALLOTMENTS – JT had circulated a report prior to the meeting.

Resolved. It was proposed by Cllr Gist seconded by Cllr Smith and agreed to permit the request for a tenant to take occupancy of plots 38 and 39 (previously earmarked as a potential parking area). In light of the amount of rubbish in these particular plots, the tenant would be asked to collect it into one area and for the staff to dispose of it.

Resolved. It was proposed by Cllr Gist seconded by Cllr Tagg and agreed that no action be taken regarding the allocations of dumped organic waste, but to ascertain the ownership of the tree on the bank behind plot 11.

Resolved. It was proposed by Cllr Gist seconded by Cllr Smith and agreed that

- potential tenants can have up to two plot allocation offers, thereafter they are taken off the list.
- An allotment contact may be transferred to an immediate family member at the discretion of the Committee.
- For these procedures to be documented and explained at the allotment meeting next week, for the benefit of the new Allotment Association.

8. FOR DECISION ON FLOWERS

GdP reported that the main Fore Street planters would be cleared this week and restocked over the next few weeks.

9. FACILITIES & MAINTENANCE MANAGER REPORT

GdP explained that the grass cutting has now been finished and staff are now moving into the maintenance period. The verges will hopefully be completed this week. Other items have already been discussed earlier in the meeting. **Noted.**

10. HERITAGE CENTRE

A photo call was held last week at the Heritage Centre and a press lease completed by Cllr Long, to promote the potential closure of this group.

Resolved. It was proposed by Cllr Mrs Gold seconded by Cllr Gist and agreed unanimously to get some prices and drawings over the winter for a new screen-printed metal sign. This would be a jointly funded project with the heritage centre, pending the outcoming of their up and coming AGM and the future of this group.

At the same time Cllrs took the opportunity to inspect the site entrance.

Resolved. It was proposed by Cllr Gist seconded by Cllr Mrs Gold and agreed to:

- For the entire entrance to be cleaned up, namely the verge edges.
- For pricing to be obtained for shot blasting the gates and replacement new gates.
- Get the two plant plots tidied and repainted.

11. ANY OTHER BUSINESS – At the discretion of the Chairman

- a) The Chair asked that it be placed on the record that any concerns with staffing matters must be expressed directly to the Clerk, who can then advise on the appropriate action. The matter can then be discussed with the Clerk and the staff involved.
- b) Cllr Gist requested that the bench on Lendra Lane be given priority on the maintenance schedule. **Noted.**
- c) Cllr Mrs Gold reminded everyone about the Halloween disco and requested raffle prizes (suitable for children please).

There being no further business the meeting was closed at 8.35pm.