

## OUTSIDE SERVICES COMMITTEE

20<sup>th</sup> September 2016 at 7.55pm

### Minutes

**1. APOLOGIES**

Cllr Dowdall, Cllr Long, Cllr Smith, Cllr Lumley & Cllr Mrs Gold

**PRESENT**

Cllr Mrs Tolman (Chair), Cllr Denley, Cllr Gist, Cllr Mrs Coakley, Cllr Tagg, Cllr Harriman and Cllr Williams

**MEMBERS OF THE PRESS: 0      MEMBERS OF THE PUBLIC: 0**

**OFFICERS:** Clerk & F&M Manager

**2. MINUTES**

The minutes of the meeting of 6<sup>th</sup> September 2016 were approved as a correct record of the proceedings and duly signed.

**3. MATTERS ARISING**

NOTHING

**4. DISCLOSURES OF INTEREST**

CLLRS HARRIMAN AND DENLEY ITEM 7, BEING ALLOTMENT TENANTS.

### PARKS & OPEN SPACES

**5. FOR DECISION** –To receive any updates on the matters concerning the Park & Open Spaces, and agree action required for:

- a) Tamar Close – The Chair, Portreeve and F&M Manager had attended the Toddler Group coffee morning and gave a report.
- b) Launceston Road – Nothing to report.
- c) Saltash Road – Cllr Tagg had already given Members an update on the CCTV and graffiti wall idea. The electricity works are scheduled to be completed before Rowlands move in for Honey Fair. Rhino are on site and working well on the skate park.
- d) Lamorna Park – Nothing to report.
- e) Peggy's Patch – There had been a recent incident with a child and a car, which has raised concerns regarding visibility in that area. It has been confirmed that the hedges surrounding this open space are all privately owned by the neighbouring properties.

## CCTV & ENFORCEMENT MATTERS

6. **FOR DECISION** – To discuss any current matters and reports from Staff. A report from staff had been circulated prior to the meeting and Cllr Tagg had given an update also earlier in the evening. **Noted.**

## ALLOTMENTS & FLOWER BEDS

7. **For Decision** – To discuss any matters concerning the allotments and to receive recommendations from the meeting held with the tenants on the 13<sup>th</sup> September, namely to block up the gateway on to the footpath and to set up an inaugural meeting for a Callington Allotments Association.

Councillors had heard good reports back from the open meeting with the suggestion that another such meeting is held on an annual basis.

**Resolve.** It was proposed by Cllr Gist seconded by Cllr Mrs Coakley and agreed to proceed with the recommendations as presented, namely:

- a) To hold an inaugural meeting of a Callington Allotments Association on 25 October, after the Full Council meeting.
  - b) To purchase 'No Rights of Way' signs at both entrances.
  - c) To fit a large gate by the footpath and have it locked for a period of time, to assess any reactions or challenges to this restricted access.
  - d) To keep flowers (only) in the Fore Street flower tubs (not edible items).
  - e) To request proof of address on application.
  - f) Vacant plots to be strimmed in accordance with the grass-cutting schedule.
  - g) The Rules & Regulations as presented to Committee and then scrutinized by the Vice Chair be adopted.
8. **For Decision** – To receive any updates on the flowers, namely the response from Mr Foster and to receive the requests from Tamar Grow Local for edible hedges initiative.

For Saltash Road roundabout it was agreed that the sponsor should provide a raised flowerbed that is on a slope. To plant winter pansies now and bedding plants during the summer months, but the ongoing watering would be the sponsors' ongoing responsibility. **Noted.**

A discussion on the edible hedges idea had been discussed in item 7.

**9. FACILITIES & MAINTENANCE MANAGER REPORT –**

- a) Progress over the last month has been good but workload could be challenged over the winter, with the current vacant posts.
- b) All the grass cutting has been met and on time.
- c) There is a strong focus on the play areas maintenance over the next few months.

**Resolved.** It was proposed by Cllr Gist seconded by Cllr Denley and agreed to express our thanks and appreciation to the staff.

**10. ANY OTHER BUSINESS –** At the discretion of the Chairman.

- a) Cllr Mrs Tolman gave an update on her war memorial project.

There being no further business the meeting was closed at 8.20pm.