

**FINANCE & GENERAL PURPOSES COMMITTEE
Minutes**

20th September 2016 at 7.05pm

1. APOLOGIES

Cllr Mrs. Gold, Cllr Lumley, Cllr Long & Cllr Dowdall

PRESENT

Cllr Tagg (in the Chair), Cllr Williams, Cllr Gist, Cllr Denley, Cllrs Mrs. Tolman, Cllr Harriman & Cllr Mrs. Coakley Cllr Smith,

MEMBERS OF THE PUBLIC: 0

OFFICER: Helen Dowdall (Clerk) & George Du Plessis (F&M Manager)

2. MINUTES

The Minutes of the meeting of 16th August 2016 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING – None

4. DISCLOSURES OF INTEREST-

Cllr Smith in receipt of payment under item 5.

5. FINANCE

a) Approval of payments – It was proposed by Cllr Gist seconded by Cllr Harriman and agreed (1 abstention) to proceed with the following payments:

Payments for approval 20th September 2016

OS	DD	Allstar	Fuel	144.43	28.87	173.30
FGP	DD	Three	Mobile phone	10.99	2.20	13.19
OS	9940	E C Prop Care	Repairs at Saltash Road Rec	55.00		55.00
OS	9941	Nomix Enviro	Weed Spray	854.40	170.88	1,025.28
FGP	9942	Mr M Smith	Reimbursement	23.00		23.00
OS	9943	R G Julian	Skip Hire	390.00		390.00
TH	9944	Bowling Club	Refund of room hire	15.19		15.09
TH	9945	Colins	Drain Cleaner	6.69		6.69
				1,499.70	201.95	1,701.55

Payments from 13th September requiring minuting

FGP	DD	Messaging Service	Loneworking	85.00	17.00	102.00
TH	DD	Opus	TH Electricity	286.33	57.27	343.60
TH/OS	9921	GB Tool Hire	Misc	785.47	157.09	942.56
OS	9922	Big Wheelers	Trailer training & test	845.83	169.17	1,015.00
OS	9923	Martin Hoare	Allotment pot holes	100.00	20.00	120.00
TH	9924	All Gas	Oven repair	185.96	37.19	223.15
OS	9925	SWW	Haye allotments	35.40		35.40
OS	9926	Online Playgrounds	Play equip	37.50	7.50	45.00
	9927	CANCELLED				
TH	9928	Aquastorage	Legionella Assessment	275.00	55.00	330.00
FGP	9929	Mark Smith	Twinning travel	140.00		140.00
TH	9930	EC Property Care	Toilet flushes	360.00		360.00
TH/OS	9931	Biffa	Waste Collection	211.80	42.36	254.16
OS	9932	Cormac	Hire Charges	47.97	9.59	57.56
FGP	9933	SeaDog IT	Hosting etc	19.95		19.95
TH	9934	Fimbankmedia	Jungle Book	133.00	26.60	159.60
TH/OS	9935	Trewarthas	Misc	49.83	9.97	59.80
FGP	9936	Bluemoon	Compliment Slips	62.00	12.40	74.40
TH	9937	British Gas	Unit 11	23.87	1.19	25.06
OS	9938	Tavistock Woodlands	Bench	190.00	38.00	228.00
FGP	9939	Martin Luck	Stationery	40.56	8.11	48.67
				3,915.47	668.44	4,583.91

6. FOR DECISION – COMMUNITY LED LOCAL DEVELOPMENT STRATEGY

To formulate a plan and elect some representations to meet with Mr Ede in early October.

Resolved. It was proposed by Cllr Gist seconded by Cllr Denley and agreed unanimously that Councillors are fully committed at present but would like to express their support for this worthwhile project.

7. FOR DECISION – To complete the annual review of the Newsletter, namely its distribution and content (with permission to extend on occasions).

A discussion was had regarding the currently methods of distribution and the content. It was generally agreed that the distribution methods are working well and the content is reasonably well balanced. There was a debate about whether extra advertising space would be sold (or not).

Resolved. It was proposed by Cllr Gist seconded by Cllr Harriman and agreed unanimously that staff are permitted to do additional pages when demand is there and if spacing is available then further advertising can be allowed.

Resolved. It was proposed by Cllr Gist seconded by Cllr Smith and agreed to continue the distribution method in the same manner for another twelve months, but to share appropriate items with the Primary School (namely filmshows, discos) in an attempt to promote events to the local children.

8. FOR DECISION – To review the current level of earmarked reserves and committed projects.

It was deferred due to technical problems with the laptop.

9. FOR INFORMATION – To receive an update on the civic regalia.

Cllr Gist explained how the jeweler is proposing to complete the repairs on the pins. **Noted.**

10. FOR DECISION – To receive the prices on the civic badge and decide whether to proceed with the idea.

Prior to the meeting the Clerk had circulated details and costings for enamel badges which would be presented to past/retiring Portreeves and Mayors.

Resolved. It was proposed by Cllr Tagg seconded by Cllr Gist and agreed in principle to support the idea of purchasing such items. (7 Supported, 1 Against).

Resolved. It was proposed by Cllr Denley seconded by Cllr Mrs Coakley and agreed to research further in to the lapel badge type, produced in hallmarked sterling silver, finished in polished hard gold plate, but with clarification on the design (with the wording 'Portreeve'). Unanimous.

Resolved. It was proposed by Cllr Williams seconded by Cllr Harriman to also get alternative quotes in plain silver and in bronze.

11. FOR INFORMATION – To receive progress on the Portreeves' photos.

Members inspected the current photos on display in the foyer.

Resolved. It was proposed by Cllr Denley seconded by Cllr Smith and agreed to proceed with the 7 x 5 sizes, in gold coloured frames as quoted by Callington Camera Club.

12. ANY OTHER BUSINESS – To consider any other urgent items, at the discretion of the Chair.

a) Cllr Tagg raised an idea about having a graffiti wall initiative, and the debate progressed into having a graffiti area, with picnic benches and bins.

Resolved. It was proposed by Cllr Gist seconded by Cllr Denley and agreed to support the idea in principle, subject to designs and prices being clarified.

b) Cllr Tagg gave an update on the CCTV in Saltash Road park. **Noted.**

c) Pricing for the cabling casing in the Pannier Market had been circulated for consideration.

Resolved. It was proposed by Cllr Gist seconded by Cllr Smith and agreed unanimously to proceed with the works.

d) The Clerk has circulated details on the CALC Open Meeting on the 6th October. **Noted.**

There being no further business the meeting was moved to a Part II.