

OUTSIDE SERVICES COMMITTEE

5th July 2016 at 7.30pm

Minutes

1. APOLOGIES

Cllr Mrs Tolman and Cllr Dowdall

PRESENT

Cllr Mrs Gold (Chair), Cllr Denley, Cllr Williams, Cllr Lumley, Cllr Tagg, Cllr Gist, Cllr Smith, Cllr Harriman, Cllr Mrs Coakley and Cllr Long

MEMBERS OF THE PRESS: 0 MEMBERS OF THE PUBLIC: 0

OFFICERS: Clerk

2. MINUTES

The minutes of the meeting of 31st May 2016 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING

NOTHING

4. DISCLOSURES OF INTEREST

NONE.

CEMETERY, CHAPEL & WORKSHOP

5. FOR DECISION – To receive an update on the cemetery and workshop.

- a) A review of the Rules & Regulations had been circulated prior to the meeting for consideration, and there were no objections.

Resolved. It was proposed by Cllr Gist seconded by Cllr Long and agreed to give power to act to the Chair to proceed with staff (JT).

- b) Cllr Gist has met with the BT surveyor regarding the additional CCTV at the cemetery and explained what works are to be involved with the project.

Resolved. It was proposed by Cllr Long seconded by Cllr Mrs Coakley and agreed that power to act be given to Cllr Gist in consultation with the Clerk, to discuss proposals with the person who is building a property at the end of cemetery lane.

6. FOR DECISION – To receive any updates on the Heritage Centre

Nothing to report.

MAINTENANCE & WORK PRIORTIES

7. FOR DECISION – Staff to give an update on any current issues

A discussion followed regarding the wayside seats.

Resolved. It was proposed by Cllr Long seconded by Cllr Lumley and agreed that staff (SS) to be tasked to complete an audit of the seats and bring back to the next meeting, in order to prioritize a repair schedule for them.

8. FOR DECISION – To receive any updates concerning the review of Risk Assessments and Health & Safety.

Nothing to report.

BUS SHELTERS

9. FOR DECISION – To discuss any matters concerning the bus shelters.

The Clerk would ask the Primary School for an update on the New Road Bus Shelter Mural. **Noted.**

10. FOR DECISION – To discuss the level of litter around the town (Litter Picking Initiatives).

Cllr Long has been in contact with Cormac and they are happy for the Town Council to hold a community litter pick. We need to confirm when and where, and they will then complete the Risk Assessments.

Resolved. It was proposed by Cllr Gist seconded by Cllr Denley and agreed unanimously to proceed with litter picking from the four granite entrance posts in towards the town centre and Kelly Bray. A date for the litter pick would be set for Autumn.

11. ANY OTHER BUSINESS – At the discretion of the Chairman

a) Cllr Smith had reported that people have been spotted in the closed skatepark. Staff would be reminded to check the signage daily and replace when necessary.

There being no further business the meeting was moved into a Part II Session.