

**FINANCE & GENERAL PURPOSES COMMITTEE
Minutes**

8th March 2016 at 6 pm

1. APOLOGIES

Cllr Tagg, Cllr Denley, Cllr Harriman & Cllr Dowdall

PRESENT

Cllr Smith (in the Chair), Cllr Lumley, Cllr Mrs. Tolman, Cllr Williams, Cllr Long, Cllr Gist, Cllr Mrs. Coakley and Cllr Mrs. Gold

MEMBERS OF THE PUBLIC: 1

OFFICER: Helen Dowdall (Clerk)

2. MINUTES

The Minutes of the meeting of 16th February 2016 were approved as a correct record of the proceedings and duly signed.

3. MATTERS ARISING - None

4. DISCLOSURES OF INTEREST-

None

5. FINANCE

a) Approval of payments

It was proposed by Cllr Gist seconded Cllr Denley and agreed to approve the following payments:

Payments for approval 8th March 2016

FGP	9699	Jeremy Smalley	NP	£2,387.50	£477.50	£2,865.00
FGP	9700	TAVATA	Mural Trail leaflet	£50.00		£50.00
TH/OS	9701	Trewarthas	Misc	£274.68	£54.93	£329.61
OS	9702	Cormac	Hire charges	£95.94	£19.18	£115.12
TH	9703	Global Koffi	Cups and Milk	£89.76	£6.99	£96.75
OS/TH	9704	P Marshall	First Aid	£50.00		£50.00
FGP	9705	Post Office Counters	Stamps	£162.00		£162.00
OS	9706	Andrew Long	Postage	£6.75		£6.75
TH	9707	Armada Gutters	PM guttering	£5,550.00		£5,550.00

OS/TH	9708	Cory Environmental	Waste collection	£190.62	£38.12	£228.74
TH	9710	Classic Fire Ltd	Repair to Call Alarm	£101.00	£20.20	£121.20
FGP	9711	Clocking Systems	Time Cards	£42.00	£8.40	£50.40
TH/OS	9712	GB Tool Hire	Misc	£1,217.71	£243.54	£4,461.25
OS	9713	R G Julian	Skip Hire	£195.00		£195.00
OS	9714	Playsafe Ltd	Playground Course	£255.00	£51.00	£306.00
FGP	9715	TV Licensing	TV License	£145.00		£145.00
OS	9716	Tavistock Woodands	Timber Saltash Rec	£471.78	£94.35	£566.10
				£11,284.74	£1,014.21	£15,298.92

b) Budget Monitoring – The Clerk went through the current financial position for this Committee. **Noted.**

6. FOR DECISION - To discuss the Community Chest and going forward, namely to

- To receive any updates on the recent filmshows & refreshment kiosk

The Clerk gave a report on the latest filmshow and manpower was discussed for the next event.

Cllr Smith asked for a breakdown of the various events to be brought to the next meeting for review.

Noted.

- To discuss any forthcoming community events requesting Town Council support. None received this month for consideration.

Noted.

7. FOR DECISION – To receive a review of the Financial Procedures and any enhancements to the Internal Audit process for 2015/2016.

The Clerk went through the current procedures and explained the internal and external audit for 2015/2016 and going forward.

Resolved. It was proposed by Cllr Gist seconded by Cllr Denley and agreed to note and receive the current procedures and to continue with the audit arrangements.

8. FOR DECISION – To receive an update from the Christmas Committee meeting and feedback generally regarding Christmas 2015.

Cllr Mrs Gold gave a recap of the Christmas festivities with a special mention to the Primary School for providing an alternative venue when the weather conditions deteriorated. A letter of thanks would be sent by Cllr Mrs Gold to the Primary School.

There is a proposal that the remaining balance (with the in-kind payment from the Jane's Florist) could allow for three donations to the Wreckers, Gospel Choir and the Town Band.

Resolved. It was proposed by Cllr Gist seconded by Cllr Denley and agreed to proceed with the donations.

A letter of thanks would also be sent by Cllr Mrs Gold to the Lions for their support at the Christmas disco.

Cllr Smith has spoken with Rev. Stephens about the bell ringing and having it timed to compliment the festive proceedings next year.

Cllr Denley reported that the rope lights around the Pannier Market are in need of replacing. The current lights would be taken down when the guttering is replaced. **Noted.**

Cllr Smith expressed thanks to Cllr Mrs Gold and the Christmas Committee for their help.

9. FOR DECISION - To discuss the Murals and the response from the Town Forum and update from Tesco's.

The comments from the Town Forum about the murals had been circulated prior to the meeting. Unfortunately the responses from the Neighbourhood Plan had been negligible and therefore the Forum had retracted their offer of support. **Noted.**

Prior to the meeting Cllrs Smith, Mrs Coakley, Denley and Lumley had been around the town and completed an audit of the murals.

A debate then followed on what direction the Council should go with the murals.

Cllr Smith reported that he has yet to have a further meeting with the manager at Tesco's regarding their mural.

The leaflet is out of date and a decision needs to be taken on whether to dispose of them and produce a revised edition. Costings would be brought back to the committee for consideration.

Resolved. It was proposed by Cllr Gist seconded by Cllr Denley and agreed that Cllr Lumley research possible funding opportunities and bring back his findings to the Committee for consideration. The item would be put on the agenda every couple of months for an update.
(7 Support, 0 Against and 1 Abstention)

- 10. FOR DECISION** – To receive an update on the Kelly Bray Hall and the community bid process.

Notification had been received from Cornwall Council that no bid had been submitted under the community right to bid process. **Noted.**

- 11. ANY OTHER BUSINESS** – To consider any other urgent items, at the discretion of the Chair.

- a) Cllr Mrs Gold reminded everyone about the Easter Disco on the 1st April. A rota was circulated. Any raffle prizes would be gratefully received.
- b) The Clerk gave a brief update on the recent staff training completed and forthcoming training scheduled.

There being no further business the meeting was closed at 8.07pm